



Marion Utilities

1540 N Washington St.
Marion, IN 46952
www.marionutilities.com

Service Board

Memo To: All Utility Board Members
From: Bob Logan, Chairman
Date: April 20, 2021
Re: Agenda for April 22, 2021 Utility Board Meeting

Dear Board Member:

This is to inform you of our Board Meeting to be held Thursday, April 22, 2021 at 5:30 p.m. in the L.E.A.D Center Building 101 at Marion Utilities, 1540 North Washington Street, Marion, Indiana.

The following will be the agenda:

- I. **ROLL CALL**
- II. **INTRODUCTION OF GUESTS**
- III. **CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS**
- IV. **APPROVAL OF MINUTES**
 - A. Regular meeting of April 1, 2021
- V. **FINANCIALS**
 - A. January 2021
 - B. February 2021
- VI. **OLD BUSINESS**
 - A. Update on Projects – P. Pinkerton
 - B. Sponsorship Policy- C. Binkerd





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VII. NEW BUSINESS

- A. Transfers & Pay Requests - Senior Leadership Team
- B. Cured-in-Place Project Award- P. Pinkerton

VIII. SENIOR LEADERSHIP REPORTS

- A. Assistant Director for Engineering & Solid Waste- P. Pinkerton
- B. Assistant Director for Operations & Maintenance- R. Shrader
- C. Utility Director- C. Binkerd

IX. BOARD MEMBERS' COMMENTS

X. CHAIRMAN'S REMARKS

XI. NEXT MEETING

Thursday, May 6, 2021

Robert Logan, Chairman
Marion Utility Service Board

cc: News Media
City Administration/Council
Department Heads





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Service Board

BOARD MINUTES OF THE APRIL 22, 2021 MEETING

The Marion Utility Service Board held their meeting on Thursday, April 22, 2021 at 5:30 p.m. in the L.E.A.D. Center, Building 101, at Marion Utilities, 1540 N. Washington Street, Marion, Indiana.

Roll was called and those board members present were: Bob Logan, Chairman; Bill Dorsey; Mia Erickson; and Herschel Lewis. Doug Carl, Al Green, and Von Jackson were absent.

Also present at the meeting were: Chuck Binkerd, Director; Pat Pinkerton, Assistant Director for Engineering and Solid Waste; Robin Shrader, Assistant Director for Operations and Maintenance; Mike Conner, Attorney; Tiffany Snyder, Accounting Billing Coordinator; Misty Humphries, Secretary; and Terri Couse.

CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS

There were no additions or deletions.

APPROVAL OF MINUTES

Mr. Lewis moved, seconded by Mr. Dorsey, to approve the regular meeting of April 1, 2020 meeting. All members present voted aye. Motion carried unanimously.

FINANCIALS

Mrs. Snyder stated that for January all four utilities had a gain. In February, all four utilities experienced a loss though. The Solid Waste Utility paid a debt service invoice which explained its loss. Mrs. Snyder said that the consultant was reviewing the end of the year information. Mr. Logan said he would feel more comfortable waiting on Jennifer Wilson to complete her review before voting on passage of the financials.

UPDATE ON PROJECTS

Mr. Pinkerton reported that the concrete floor was essentially complete in the Solid Waste garage. Trucks would be able to drive on it Monday. Mr. Pinkerton also reported that Keith Sullivan was starting on the Harrison Street project awarded at the last meeting.

SPONSORSHIP POLICY

Mr. Binkerd explained that the board has had a sponsorship policy for some time. The policy being presented was an update to that policy as discussed at a previous meeting. Mr. Binkerd stated that some items were added to the policy for clarification. One of the first additions was the definitions of sponsorships and donations. Language was added under the Sponsorship Criteria that states, "The Board will consider its goals in terms of desired community exposure when determining the level of



sponsorship to purchase.” This makes it clear that the board has the discretion to choose how much exposure the board would like to purchase with a sponsorship. Language was also added to the fourth bullet point which states that, “Sponsorships will be limited to organizations and organization and/or events served by Marion Utilities.” Mr. Binkerd stated that a paragraph was added which states that donations are separate from sponsorships. The final change was that a budget line would be added for sponsorships/donations. Mr. Binkerd suggested that the board approve a \$2,500 cap for 2021. Mr. Binkerd stated that sponsorships would be considered on a case by cases basis. Once the \$2500 level was met then there would be no further sponsorships or donations. Mr. Binkerd also suggested an across the board donation amount of \$100. Mrs. Erickson clarified that the sponsorships would be determined on a case by case basis and donations would all be \$100. Mr. Lewis reiterated that the suggested \$2,500 would consist of donations and sponsorships. Mr. Binkerd said that Mr. Lewis was correct. He also added that when the budgets are developed this fall, the \$2,500 limit could be revisited. Mr. Logan asked if the board would like to include the across the board amount of \$100. Mrs. Erickson said she liked the \$100 donation across the board and then determining the sponsorship levels case by case. Mr. Dorsey said he thought the donation amount should be a little bit more than \$100. Mr. Dorsey said he would suggest a cap of no more than \$300 for donations. Mr. Logan said he thinks that the board should listen to what is needed or requested and determine the appropriate level. Mr. Binkerd said based upon the conversation at a previous meeting, there was concern over giving donations at differing amounts. He thought the board wanted an across the board donation amount. Mr. Dorsey said that was correct; however, now the question is what should the donation amount be. Mr. Lewis said his thought was that the \$100 amount would allow for more donations to be made. Mrs. Erickson reminded the board that the \$2,500 total would include any sponsorships as well as donations. Mrs. Erickson also stated that it was common practice for organizations to set an annual budget for sponsorships and donations. Mrs. Erickson moved, seconded by Mr. Lewis, to approve the policy as written and outlined with a \$2,500 cap for donations and sponsorships, a standard donation amount of \$100, and sponsorship amounts to be determined on a case by case basis. All board members in attendance voted aye. Motion carried unanimously.

TRANSFERS & PAY REQUESTS

There was no transfer or pay requests.

CURED-IN PLACE PROJECT AWARD

Mr. Pinkerton presented the cured-in-place projects for 2021 with various locations across the City. Most of the projects focus on railroad crossings, and the trouble faced last year at 38th and Meridian. There were five contractors that submitted bids. Insight Pipe Contracting who was in town last year and did a good job was the low bidder at \$230,433.50. The other bids were as follows: Miller Pipeline \$237,502.40; Inland Water Pollution \$237,758; Insituform \$238,025.60; and Granite Inliner \$290,000. Mr. Dorsey moved, seconded by Mr. Lewis, to approve the bid Insight Pipe Contracting as they were the low bid. All board members in attendance voted aye. Motion carried unanimously.

SENIOR LEADERSHIP REPORTS

P. Pinkerton, Assistant Director for Engineering & Solid Waste

Mr. Pinkerton presented a video of the baler that was bought last fall. The thought at the time of purchase was that by baling the recyclables that the transportation fees would decrease. The baler has been here for five months and there have been two pick-ups. The first semi load was \$250 as only half of the load was baled. The second load was free because everything was baled. Mr. Pinkerton said a check was then

received for \$600, and it's almost a \$2,000 turnaround. Mr. Binkerd added that another baler was being looked at. Mr. Pinkerton said that was correct as Pam Kirklin wrote and received a recycling grant. Mr. Lewis asked much a baler was. Mr. Pinkerton said it was probably \$8,000 for a used baler. A new one is \$40,000. Mr. Lewis asked how the shipments were done before the baler. Mr. Pinkerton said gaylords were placed on pallets, and the materials were in the gaylords. The semi-trailers were then loaded by forklifts. Mr. Logan said that the group had done a very good job of moving the recycling effort forward and by using technology to make the process more efficient. Mrs. Erickson asked what the time period for picking materials up was. Mr. Pinkerton said the first pick-up was the first of January, and the second pick-up was the first of February. She then asked if there was a possibility of receiving a check like this every four to six weeks. Mr. Pinkerton said it would depend on the market. Mrs. Erickson said it was nice to see money coming in for recycling.

R. Shrader, Assistant Director for Operations & Maintenance

Mrs. Shrader said that a school group came from Indiana Wesleyan University to tour the facility a week or two ago. Around the same time, the internships program was approved. Currently, there are two high school students, one college intern, one part-time high school student, and two pending students (one college student and one high school) waiting for Mrs. Shrader to interview them. Mrs. Shrader added that these numbers also included the summer mowing crew. She remarked that there hadn't been this many young people participating and working with the Utilities since she started. Mrs. Erickson said that her organization has hired interns for a very long time. It has been incredibly helpful as companies can get preview of future employees over a 10 week to a year time period. Mrs. Erickson commended the Utilities as she doesn't think enough organizations hire interns. In other news, Mrs. Shrader reported that there were two bid openings for the Long Term Control Plan tomorrow, there was also a bid opening for the slaker coming up, and things would be getting busier.

C. Binkerd, Utility Director

Mr. Binkerd thanked the board for the support of Leadership Team members and employees that attended the AWWA conference last week. He said it was a great educational and networking opportunity. The biggest item that kept rearing its head at the conference was the lead and copper rule. Mr. Binkerd said the whole thing will emphasize finding more sources of copper and lead. Mitigation points will be tightened up. Mr. Binkerd said that a more aggressive push to locating lead and copper sources would have to be made and more testing would be required. In the near future, Utilities will be required to test schools and child care facilities. Currently, testing is the schools' responsibility. Water systems will be required to identify and make public the location of lead service lines. Mr. Binkerd said the areas might be known now, but in order to say house X, Y, and Z have lead service lines more investigating would have to be done. Mr. Binkerd stated that fifty to a hundred million dollars could be spent on this project. The price tag of mitigating and dealing with these things is just astronomical. Mr. Binkerd also reported that House Bill 1437 regarding electronic meetings was signed by the Governor on April 20, 2021. The only way that electronic components to meetings can be held in the future is to establish a policy. Mr. Binkerd said a policy would be presented at the next meeting. In closing, Mr. Binkerd reported that while it was Earth Day, the weather situation yesterday caused some concern and the evening's event had been moved to Tuesday, April 27, 2021 from 4 p.m. to 7 p.m. Sherry Loshnowsky had been working very hard along with Taylere McCoy at the Parks Department and it was shaping up to be a great event.

BOARD MEMBERS' COMMENTS

There were no Board comments at this time.

CHAIRMAN'S REMARKS

Mr. Logan thanked everyone for their attendance and wished Mrs. Erickson a speedy recovery. Mr. Logan also noted it was reported in The Economist that Newark, New Jersey got a grant for \$120 million to replace all of the service lines in the City. The cost was estimated at \$7,000 to \$12,000 per line to do.

The next meeting was scheduled for Thursday, May 6th, 2021.

There being no further business before the Board, Mr. Lewis moved, seconded by Mr. Dorsey, to adjourn the meeting. All board members in attendance voted aye. Motion carried unanimously.

Meeting adjourned at 6:10 p.m.

Robert Logan, Chairman
Marion Utilities Service Board

ATTEST



Misty Humphries
Its Secretary