



Marion Utilities

1540 N Washington St.
Marion, IN 46952
www.marionutilities.com

Service Board

Memo To: All Utility Board Members
From: Bob Logan, Chairman
Date: May 15, 2017
Re: Agenda for May 18, 2017 Utility Board Meeting

Dear Board Member:

This is to inform you of our Board Meeting to be held Thursday, May 18, 2017 at 5:30 p.m. in the conference room of the Marion Utilities Administration Building at 1540 North Washington Street, Marion, Indiana.

The following will be the agenda:

- I. **ROLL CALL**
- II. **INTRODUCTION OF GUESTS**
- III. **APPROVAL OF MINUTES**
 - A. Regular meeting of May 4, 2017
- IV. **FINANCIALS**
- V. **OLD BUSINESS**
 - A. Update on Projects – Pinkerton
 - B. Establishment of Roll Off Truck Fees- Pinkerton





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VII. NEW BUSINESS

- A. Transfers & Pay Requests - Department Managers
- B. F.O.G. Receiving Station Change Order- Shrader

VIII. MANAGER'S REPORTS

- A. Assistant Director for Engineering & Solid Waste- P. Pinkerton
- B. Assistant Director for Operations- R. Shrader
- C. Utility Director- C. Binkerd

IX. BOARD MEMBERS' COMMENTS

X. CHAIRMAN'S REMARKS

XI. NEXT MEETING

Thursday, June 1, 2017

Robert Logan, Chairman
Marion Utility Service Board

cc: News Media
City Administration/Council
Department Heads





Marion Utilities

SERVICE BOARD

BOARD MINUTES OF THE MAY 18, 2017 MEETING

The Marion Utility Service Board held their a meeting on Thursday, May 18, 2017, at 5:30 p.m. in the conference room of the Marion Utilities Administration Building at 1540 North Washington Street, Marion, Indiana.

Those board members present were: Bob Logan, Chairman; Adam Binker; Von Jackson; and Herschel Lewis. Kristen Barney, Doug Carl, and Bill Dorsey were absent.

Also present at the meeting were: Chuck Binker, Director; Pat Pinkerton, Assistant Director for Engineering and Solid Waste; Robin Shrader, Assistant Director for Operations; Mike Conner, Attorney; and Misty Humphries, Secretary.

APPROVAL OF MINUTES

Mr. Lewis moved, seconded by Mr. Jackson, to approve the minutes of the May 4, 2017 meeting. All board members present voted aye. Motion carried unanimously.

FINANCIALS

Mr. Chuck Binker said that last month every utility had a gain. This month every utility had a loss. The total loss was \$128,000. There were several annual insurance payments made such as worker's comp, general liability, and some others that were paid in April along with the usual operating expenses that contributed to the losses. Mr. Adam Binker asked if this was standard ebb and flow. Mr. Chuck Binker said that it was. Mr. Adam Binker moved, seconded by Mr. Lewis, to approve the financials as presented. All board members present voted aye. Motion carried unanimously.

UPDATE ON PROJECTS

Mr. Pinkerton reported that the 9th Street cured-in-place sewer project that was awarded to Insituform is expected to start any day. The Boots Creek area project awarded United Survey last week will begin movement in about 30 days. The notice to proceed was sent. Mr. Pinkerton said he finally heard back from INDOT on 4th Street. Mr. Pinkerton said the right of way cut permit was issued. Dave's Excavating has been given the notice to proceed. There should be visible progress in about 30 days.

ESTABLISHMENT OF ROLL OFF TRUCK FEES

Mr. Pinkerton presented Resolution 3-2017. He explained that all of the fees are encompassed in the resolution including the ones established by the board last year. Mr. Pinkerton ready off the fees as follows:

Solid Waste Picked Up by the Utility

Toter tag:	\$ 2.00
Large Item Tag	\$ 5.00
Large Item Pick-up Fee	\$ 10.00
Mega Bag:	\$ 20.00
Mega Bag Disposal & Pick-up	\$ 70.00
Roll-off Truck (Box delivery & Pick up)	\$200.00
Disposal charge is dependent upon the volume of the box (based on 400 pounds per cubic yard)	
There is an extra \$10/day fee for any box needed for more than 10 days	

Solid Waste Delivered to the Transfer Station by the Public

Individual Bags	\$ 2.00
Individual Large Items	\$ 5.00
Level Pick-up Load	\$ 20.00
Mounded Pick-up Load	\$ 30.00
Misc. Solid Waste per Ton	\$ 40.00
Construction/Demolition Solid Waste per Ton	\$ 50.00

Mr. Pinkerton checked with several places regarding roll off boxes. Most have a standard 10 day period. If the box is needed for more than 10 days, a customer can pay \$10 for each additional day. Mr. Pinkerton said that most of the fees for solid waste delivered to the transfer station by the public were established last year. Mr. Pinkerton said that construction and demolition was \$50 per ton because some of it is denser than standard waste. Mr. Chuck Binkerd added that because of the density it takes more resources to process as well. Mr. Jackson asked about how the items at the transfer station are separated. Mr. Chuck Binkerd explained that the blue bags are separated manually by a technician using a hook. The remainder of the waste is then scooped up by a loader and put into the compactor. Mr. Logan asked if all of the costs would be covered by the fees. Mr. Pinkerton said yes. Mr. Lewis moved, seconded by Mr. Adam Binkerd, to approve Resolution 3-2017 as presented. All board members present voted aye. Motion carried unanimously.

TRANSFERS & PAY REQUESTS

Mrs. Shrader presented a pay request for Classic Protective Coatings in the amount of \$120,460. It was the second pay request for the work on the water tower. Mr. Adam Binkerd moved, seconded by Mr. Lewis, to approve the pay request. All board members present voted aye. Motion carried unanimously.

F.O.G. RECEIVING STATION CHANGE ORDER

Mrs. Shrader presented a change order for the fats, oils, and grease receiving station. She said the bedrock is not as deep as initially thought. It is about 5-7 feet closer to the surface. Some restructuring was needed on the tank configuration which will increase the price of the project. The increase includes costs for the extra rebar, additional concrete, excavation and leveling, and labor costs. The over addition is \$10,919. The original price of the project was \$84,675. Mrs. Shrader said with the additional new costs, the project price is \$95,594 which is still within the engineer's estimate and is reasonable given the findings. She also stated that the Utility was still on track to receive the \$80,000 grant for this project. Mr. Adam Binkerd, moved, seconded by Mr. Lewis to approve the change order. All board members present voted aye. Motion carried unanimously.

MANAGERS' REPORTS

P. Pinkerton, Assistant Director for Engineering & Solid Waste

Mr. Pinkerton said that the goal for street sweeping was to get through the entire City twice. Crews are about ¾ of the way through the first time. 462 tons of sand and debris has been collected thus far. Mr. Pinkerton also reported that the solid waste group has been taking in 5-7 extra tons of waste per day over last year's numbers. Some of the additional waste is from the streets and some of it is just due to the time of year as people clean out more once the weather is nice.

R. Shrader, Assistant Director for Operations

Mrs. Shrader presented an updated construction schedule for the tank project. She said that work has been pushed back about a week which is allowable. The hot topic is when are the logos happening and the answer is in July. Mrs. Shrader reported that one official approval was still needed and then the contractors could be given the go ahead. The water tower will host two City of Marion logos, two Utilities' logos, the Giant logo, and the IWU logo. The tank will be colorful, but it will look good. Mrs. Shrader also stated that she has one summer helper, and one other interview is scheduled to hopefully fill the other summer position. Mr. Logan asked if the Utilities' drop would be on the tank. Mrs. Shrader answered yes and added that the words would not accompany the drop. Mr. Chuck Binkerd said it was a challenge to get all of the logos on the tank tastefully. One idea was to put the drop on the tank without the words. Hopefully, people will recognize the Utilities' brand. Mr. Chuck Binkerd said at the some renderings of the tank would be presented at the next meeting. The Utilities are funding the drop and the City of Marion logos. The other logos are being sponsored. Mrs. Shrader said she should have a price by the next meeting as well.

C. Binkerd, Utility Director

Mr. Chuck Binkerd reported that Mr. Pinkerton, Mrs. Shrader, and Mrs. Riner attended the College Park Neighborhood Association on Monday. They were promoting the utility and explaining what we are doing with the community's money. Mr. Chuck Binkerd presented a document entitled Exploration. He explained that this is a camp that IWU is sponsoring. They are asking for sponsors for the camp. Mr. Chuck Binkerd said this is exactly what we are trying to present to the schools. As a part of our succession planning and in an effort to explain to people what employment opportunities exist, we would like to help sponsor this event. Mr. Chuck Binkerd asked for a sponsorship in the amount of \$100 which would sponsor four students. Mr. Logan said it sounds like an excellent idea and a great opportunity. Mr. Jackson echoed Mr. Logan's statement. Mr. Lewis moved, seconded by Mr. Jackson, to approve the sponsorship request in the amount of \$100. All board members present voted aye. Motion carried unanimously. Lastly, Mr. Chuck Binkerd reminded the board that June 10th is Community Day. The proceeds from the 5K Run, Walk, and Kids' run will go to H2O Community which helps people with their water bill. The run starts at 9:30 a.m. Employees volunteer their time and talents to help host the event. He invited everyone to attend and enjoy the day.

BOARD MEMBER COMMENTS

There were no board comments.

CHAIRMAN'S REMARKS

Mr. Logan thanked everyone for their attendance.

The next meeting is scheduled for Thursday, June 1, 2017 at 5:30 p.m. in the conference room at the Administration Building. Mr. Logan said that he would be out of town as would Mr. Carl. He would look at schedules to see if the meeting would be held or rescheduled to a later date. Mr. Logan wished everyone a safe and happy Memorial Day weekend.

There being no further business before the board, Mr. Lewis moved, seconded by Mr. Adam Binkerd, that the meeting be adjourned. All board members present voted aye. Motion carried unanimously.

Meeting adjourned at 6:00 p.m.

Robert Logan, Chairman
Marion Utilities Service Board

ATTEST

Misty Humphries
Its Secretary