



## Marion Utilities

1540 N Washington St.  
Marion, IN 46952  
[www.marionutilities.com](http://www.marionutilities.com)

## Service Board

Memo To: All Utility Board Members  
From: Bob Logan, Chairman  
Date: July 15, 2019  
Re: Agenda for July 18, 2019 Utility Service Board Meeting

Dear Board Member:

This is to inform you of our Board Meeting to be held Thursday, July 18, 2019 at 5:30 p.m. in the Training Center Building 101 at Marion Utilities, 1540 North Washington Street, Marion, Indiana.

The following will be the agenda:

- I. **ROLL CALL**
- II. **INTRODUCTION OF GUESTS**
- III. **CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS**
- IV. **APPROVAL OF MINUTES**
  - A. Regular meeting of June 20, 2019
- V. **FINANCIALS**
  - A. June, 2019
- VI. **OLD BUSINESS**
  - A. Update on Projects- P. Pinkerton





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### VII. NEW BUSINESS

- A. Transfers & Pay Requests – Senior Leadership Team
- B. Letter from Gillespie and Morrell retracting their roof quote- R. Shrader
- C. New roof quotes from G & M, Bowman, and Royalty- R. Shrader
- D. Storm Sewer Project at 46<sup>th</sup> & Carey- P. Pinkerton

### VIII. STAFF REPORTS

- A. Assistant Director for Operations & Maintenance- R. Shrader
- B. Assistant Director for Engineering & Solid Waste- P. Pinkerton
- C. Utility Director- C. Binkerd

### IX. BOARD MEMBERS' COMMENTS

### X. CHAIRMAN'S REMARKS

### XI. NEXT MEETING

**Thursday, August 1, 2019**

Robert Logan, Chairman  
Marion Utility Service Board

cc: News Media  
City Administration/Council  
Department Heads





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## Service Board

### **BOARD MINUTES OF THE JULY 18, 2019 MEETING**

The Marion Utility Service Board held their meeting on Thursday, July 18, 2019 at 5:30 p.m. in the Training Center, Building 101, at Marion Utilities, 1540 N. Washington Street, Marion, Indiana.

Roll was called and those board members present were: Bob Logan, Chairman; Doug Carl, Vice Chairman; Mike Barney; Bill Dorsey; Al Green; Von Jackson; and Herschel Lewis.

Also present at the meeting were: Chuck Binkerd, Director; Robin Shrader, Assistant Director for Operations & Maintenance; Mike Conner, Attorney; Alan Miller, Council Liaison; Shana Martin, Accounting and Billing Coordinator; Misty Humphries, Board Secretary; and Mark Theel, Marion Utilities.

#### **CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS**

Mrs. Shrader asked to add Item E Change Order under new business. Mr. Lewis moved, seconded by Mr. Dorsey, to approve the addition of Item E under new business. All board members present voted aye. Motion carried unanimously.

#### **APPROVAL OF MINUTES**

Mr. Lewis moved, seconded by Mr. Carl, to approve the minutes of the regular meeting of June 20, 2019. All board members present vote aye. Motion carried unanimously.

#### **FINANCIALS**

Ms. Martin presented the June financials. She noted there was a large loss due to disbursements in all Utilities. The Worker's Compensation annual invoice of \$72,800 was paid. Water also paid the second quarter URT tax of \$11,250. Wastewater had the largest loss due to the payment of Training Room invoices that totaled \$72,000. Wastewater also made the principal bond payment and the yearly interest payment. Ms. Martin called the Board's attention to the receipts for all of the Utilities. She stated that the receipts were down, and there were more delinquents which happens a couple of times a year. These two factors made the financials look skewed. Mr. Binkerd added that there was an unusually high number of delinquents due to vacations and customers getting ready for back to school. Mr. Lewis moved, seconded by Mr. Carl to approve the financials as presented. All board members present vote aye. Motion carried unanimously.

#### **UPDATE ON PROJECTS**

Mr. Pinkerton reported that the Home Avenue Project and the cured-in-place project in the Marshall and Brinker Heights area was complete. The only project underway was the Training Room parking lot. The parking lot project is being completed by Dave's Excavating. It should be



about a week's worth of work if the weather cooperates.

### **TRANSFERS & PAY REQUESTS**

Mr. Pinkerton presented the second and final pay request for Inland Waters in the amount of \$60,541 for the Brinker Heights cured-in-place project. There was \$9,431 held in retainage. He also presented the eighth and final payment to Watson Excavating in the amount of \$269,706 for the Home Avenue project. The held retainage totaled \$92,000.

Mrs. Shrader presented the fourth pay request to Muhlenkamp in the amount of \$50,619.64 for work on the Training Room. Mr. Lewis moved, seconded by Mr. Dorsey, to approve the pay requests. All board members present vote aye. Motion carried unanimously.

### **LETTER FROM GILLESPIE AND MORRELL RETRACTING THEIR ROOF QUOTE**

Mrs. Shrader explained that she presented a bid by Gillespie & Morrell for the work needed on the 1400 building roof at a previous meeting. Gillespie & Morrell then said there were other items not included in the quote that needed to be included. Mrs. Shrader said that she explained that they would need to retract their bid which they have done. Mr. Binkerd said that he thought this would be the right thing to do for a good, local contractor. The letter read:

To Whom It May Concern,

Unfortunately, there were some things not included in the bid we previously sent you and got accepted. There were tools that are required to install the metal properly that were not added in the quote from our vendors. In turn, this was not accommodated in the labor portion of the bid either. Also, I did not price the sheathing for 3/4" but only 1/2". My apologies, as I only just came back 1 week before sending you your bid, and the market has fluctuated a lot in the past year and a half. We would be more than willing to re-submit an updated quote in hopes that we can still accomplish the work that is needed at the Utilities Plant. I understand this puts a damper in your timeline. We just can't accept the work with the quote as it is, for we would be taking a major loss. Again, my deepest apologies; I really hope this doesn't fringe our professional relationship. We would be honored to be selected for the work, even still.

Loyalty, Integrity, Satisfaction,

Wyatt Brown

Mr. Green moved, seconded by Mr. Lewis, to release Gillespie & Morrell from the previously accepted quote. All board members present vote aye. Motion carried unanimously.

### **NEW ROOF QUOTES FROM G & M, BOWMAN, AND ROYALTY**

Mrs. Shrader presented the new quotes for the 1400 building roof work. There were three bidders: Gillespie & Morrell, Bowman, and Royalty. Gillespie & Morrell bid \$31,441.60; Royalty bid \$19,261; and Bowman bid \$36,000. One of the bidders, Royalty, specializes in a membrane roof. This is the reason for the price difference. Mrs. Shrader explained that Bowman and Gillespie & Morrell would be putting on new sheet metal. Mr. Binkerd said almost all of the flat

roofs here have a membrane roof. Mr. Dorsey asked if a membrane roof was equal to a new roof. Mr. Binkerd said that he did not know if it was an equal roof but it is certainly an option. Mr. Binkerd explained the membrane roofing process. Mrs. Shrader instructed the contractors to submit a quote noting the type of roof that they would prefer to put on. Gillespie & Morrell as well as Bowman preferred to put on a new metal roof. Royalty preferred the membrane roof. The current roof is leaking significantly, and it is a metal roof that is less than 20 years old. Mrs. Shrader recommended Royalty as they were the low bidder at \$19,261.00 Mr. Lewis moved to accepted the quote of Royalty, Mr. Barney seconded. All board members present vote aye. Motion carried unanimously. Mr. Lewis asked how this was budgeted. Mrs. Shrader said it was not budgeted, but there would be wiggle room in the Wastewater 901 account.

### **STORM SEWER PROJECT AT 46<sup>TH</sup> & CAREY**

Mr. Pinkerton said that the 46<sup>th</sup> & Carey project was budgeted for this year. The project includes about 3,000 feet of new storm sewer, 10 manholes, and 30 inlets, and 665 tons of asphalt to repave the streets upon completion. This is not a storm sewer separation but rather a drainage project. There were a variety of contractors with a variety of prices submitted by five contractors. The bids were as follows:

Dave's Excavating	\$421,094.52
Keith Sullivan	\$480,976.85
Watson Excavating	\$540,937.40
Atlas Excavating	\$926,489.00
Morphey Construction	\$1,086,000.00

The project was budgeted at \$400,000. The engineer's estimate was \$480,000. Mr. Lewis moved, seconded by Mr. Green, to approve the bid submitted by Dave's Excavating in the amount of \$421,094.52 All board members present vote aye. Motion carried unanimously.

### **CHANGE ORDER**

Mrs. Shrader stated that in the planning for of the Training Room, it was thought that a sound and recording system would be good for this room. A sound engineer was consulted. The rack the engineer needs is deeper than the credenza in the room. The credenza needs to be pulled out by six more inches and a new top will have to be installed. Muhlenkamp has offered to make the needed adjustments for \$960. Mrs. Shrader said that it was only that much because the credenza and top were custom work. Mr. Jackson asked if any wiring work would need to be done. Mr. Binkerd said that the needed wiring work was already completed. Mr. Jackson moved, seconded by Mr. Lewis, to approve the change order in the amount of \$960. All board members present vote aye. Motion carried unanimously.

### **STAFF REPORTS**

#### **R. Shrader, Assistant Director for Operations & Maintenance**

Mrs. Shrader presented generational demographics for the Utilities. She explained that the employee group is made up of Boomers, X-ers, Millennials, and Z-ers. The number of those eligible for full retirement in 2019 was a large percentage. The retirement eligible positions were marked by red stars on the organizational chart. Mr. Binkerd said the organizational chart is very telling. Mr. Jackson asked if any of the new workers were cross trained. Mr. Binkerd said yes, and explained that a lot of individuals have helped in Solid Waste. Mrs. Shrader explained that six of the

eight Leads are eligible for retirement. The Leads are the Supervisor's right hand. Mrs. Shrader said "this is why we want to grow our people". Mrs. Shrader also shared the Bio-Solids pictures and explained that Mr. Theel was driving the truck in the pictures. There has been over 1 million gallons of liquid sludge hauled. Mr. Binkerd added that there was about 3,000 permitted acres that bio-solids could be spread on.

**P. Pinkerton, Assistant Director for Engineering & Solid Waste**

Mr. Pinkerton reported that the new rates were instituted at the Transfer Station on July 1st. Solid Waste is averaging about 50 tons per day. Mr. Pinkerton said this was a little lower, but it was a good thing. He does not believe that it has anything to do with the rates. Mr. Dorsey asked how the driver was doing. Mr. Pinkerton said that the driver was still out but doing well. Mr. Pinkerton said that the Community clean-ups have been going well. The Fly-In/Cruise-In is coming up. A roll-off and dumpsters will be provided for the event free of charge in order to support the community effort.

**C. Binkerd, Utility Director**

Mr. Binkerd said that he hopes the new meeting space meets the Board's expectations. The name for the space is the L.E.A.D. Center which stands for Leadership, Exploration, And, Development. One of our Administrative Staff members, Colleen Adkins, came up with the name. Mr. Binkerd also reported that the kiosk had been installed. The goal is to have this up and running so customers have a better option for service after hours. The kiosk will take checks as well as credit cards. Mr. Binkerd said that staff was ready for training. He also reported that Star Financial Bank will be taking payments for as they are the new banking services provider. The State Board of Accounts was at the City and planned to be at the Utilities by Wednesday of next week. Mr. Binkerd also reminded the Board that I&M has filed for another rate increase. The Utilities has filed a petition to intervene on behalf of the City as well as their own. The Senior Leadership Team had a conference call with the attorneys, the other interveners and their attorneys. As the data was reviewed, it looked like the Utilities would be facing an 8% increase. However, as the attorneys and experts dug through the weeds, it was discovered that I&M wants to institute demand charges which would affect how our operations. The added demand charges would result in a 20% increase for the Utilities. It was also discovered that I&M is charging Cities 30% more for street lighting than what it costs to produce. In closing, Mr. Binkerd reported that Council Member Deb Cain had reached out regarding National Night Out, and the Utilities will participate in the event. The date of the event is August 6<sup>th</sup>.

**BOARD MEMBERS' COMMENTS**

Mr. Jackson thanked Mrs. Shrader for her work on the generational demographics and presenting them in an easily understandable format. Mr. Jackson asked if the demographics could be shared via e-mail. Mrs. Shrader said thank you and yes.

Mr. Carl said that he liked the space and asked if the space would be available for community use. Mr. Binkerd answered yes. Mr. Pinkerton added that voting would occur in the space also.

Mr. Miller added that the City Council will be having their meeting at the National Night Out at the Boston Hill Center and invited everyone to attend.

**CHAIRMAN'S REMARKS**

Mr. Logan thanked everyone for their attendance and all of the information presented at tonight's meeting.

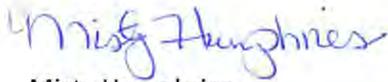
The next meeting is scheduled for August 1, 2019 at 5:30 p.m. in the L.E.A.D. Center, Building 101, at Marion Utilities, 1540 N. Washington Street.

There being no further business before the board, Mr. Lewis moved, seconded by Mr. Barney, that the meeting be adjourned. All board members present voted aye. Motion carried unanimously.

Meeting adjourned at 6:31 p.m.

Robert Logan, Chairman  
Marion Utilities Service Board

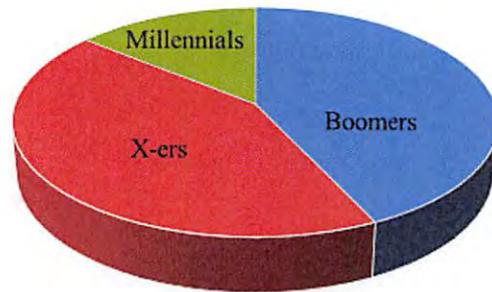
ATTEST



Misty Humphries  
Its Secretary

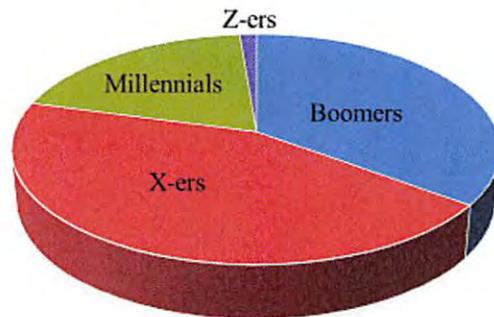
# Generational Demographics

Generations – August 2017



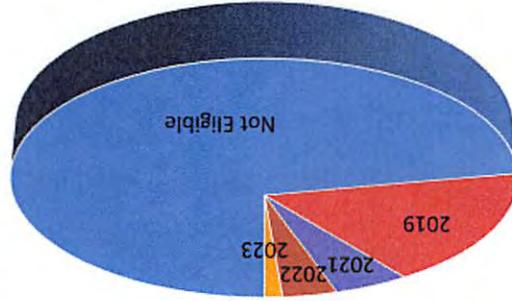
# Generational Demographics

Generations – Present





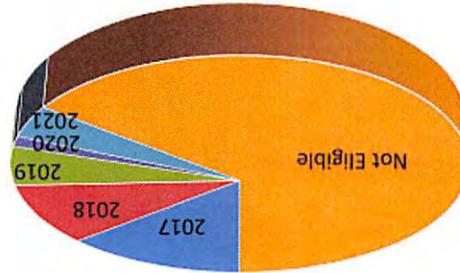
## Silver Tsunami! Wave Two



Generation (March 2019)	0-5 years	6-10 years	11-15 years	16-20 years	21-25 years	26-30 years	30+ years
Boomers (53-71)	3	2	7	5	5	3	3
X-ers (37-52)	16	7	3	4	2	2	0
Millennials (22-36)	13	2	0	0	0	0	0
Z-ers (13-21)	1	0	0	0	0	0	0
TOTAL	33	11	11	5	11	7	3



## Silver Tsunami! Wave One



Generation (August 2017)	0-5 years	6-10 years	11-15 years	16-20 years	21-25 years	26-30 years	30+ years
Boomers (53-71)	1	3	1	8	8	6	3
X-ers (37-52)	13	7	2	5	1	2	0
Millennials (22-36)	7	3	0	0	0	0	0
TOTAL	21	13	3	13	9	8	3

# Rookies, Retirees, & Switches

