



Marion Utilities

1540 N Washington St.
Marion, IN 46952
www.marionutilities.com

Service Board

Memo To: All Utility Board Members
From: Bob Logan, Chairman
Date: December 17, 2018
Re: Agenda for December 20, 2018 Utility Board Meeting

Dear Board Member:

This is to inform you of our Board Meeting to be held Thursday, December 20, 2018 at 5:30 p.m. in the conference room of the Marion Utilities Administration Building at 1540 North Washington Street, Marion, Indiana.

The following will be the agenda:

- I. **ROLL CALL**
- II. **INTRODUCTION OF GUESTS**
- III. **CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS**
- IV. **APPROVAL OF MINUTES**
 - A. Regular meeting of December 6, 2018
- V. **FINANCIALS**
- VI. **OLD BUSINESS**
 - A. Update on Projects – Pinkerton





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VII. NEW BUSINESS

- A. Transfers & Pay Requests - Department Managers
- B. IT Coordinator Placement- Shrader
- C. Sewer Extension Request Val Lane & Brooke Drive- Pinkerton
- D. Approval of 2019 HSA Contribution- Binkerd
- E. Approval of Cleland Engineering Annual Contract- Shrader
- F. 2019 Roll Off Truck Quote Approval- Pinkerton

VIII. STAFF REPORTS

- A. Assistant Director for Engineering & Solid Waste- P. Pinkerton
- B. Assistant Director for Operations & Maintenance- R. Shrader
- C. Utility Director- C. Binkerd

IX. BOARD MEMBERS' COMMENTS

X. CHAIRMAN'S REMARKS

XI. NEXT MEETING

To Be Determined

Robert Logan, Chairman
Marion Utility Service Board

cc: News Media
City Administration/Council
Department Heads





Marion Utilities

SERVICE BOARD

BOARD MINUTES OF THE DECEMBER 20, 2018 MEETING

The Marion Utility Service Board held their meeting on Thursday, December 20, 2018, at 5:30 p.m. in the board room of the Administration building at Marion Utilities, 1540 N. Washington Street, Marion, Indiana.

Roll was called and those board members present were: Bob Logan, Chairman; Al Green; Von Jackson; and Herschel Lewis. Those absent were: Kristy Barney; Doug Carl; and Bill Dorsey.

Also present at the meeting were: Chuck Binkerd, Executive Director; Pat Pinkerton, Assistant Director for Engineering & Solid Waste; Robin Shrader, Assistant Director for Operations; Mike Conner, Attorney; Shana Martin, Accounting & Billing Coordinator; Alan Miller, Council Liaison; Misty Humphries, Board Secretary; and Mike and Patty Barney; and Clay Winowiecki, The Chronicle-Tribune.

CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS

There were no additions or deletions to the agenda.

APPROVAL OF MINUTES

Mr. Lewis moved, seconded by Mr. Jackson, to approve the minutes of the regular meeting of December 6, 2018. All board members present voted aye. Motion carried unanimously.

FINANCIALS

Ms. Martin presented the November financials. There was a loss. There was a third payroll in November which creates a larger disbursement for all of the Utilities. Ms. Martin said that Wastewater depreciation had a negative balance. This was due in part because of a \$130,000 claim for a wheel loader being paid out of Storm Water earlier by error. This will be addressed with Mrs. Shrader. The Long Term Control Plan had two projects that were paid. Those were the Home Avenue Phase I project of \$678,000 paid to Watson and Phase 2 project of \$188,000 paid to Atlas. This resulted in larger disbursements. Mr. Lewis moved, seconded by Mr. Jackson, to approve the November financials. All board members present voted aye. Motion carried unanimously.

UPDATE ON PROJECTS

Mr. Pinkerton reported that projects were wrapped up for the season. He said it would be January before the cured-in-place project would begin. Mr. Pinkerton said he thought the project may only take a week.

Columbus, Ohio quoted \$175,200; and Vovac Truck Sales from New Haven, Indiana quoted \$167,750 for a 2019 Mac. Mr. Lewis asked for clarification on the equipment. Mr. Pinkerton said that this is a truck like the one used to haul compacted loads to the landfill. The quote includes the truck and the hoist. Mr. Pinkerton recommended acceptance of the quote from Vovac as they were the low bidder. Mr. Binkerd added that this would be a 2019 purchase. Mr. Lewis moved, seconded by Mr. Jackson, to approve the quote of Vovac in the amount of \$167,750. All board members present voted aye. Motion carried unanimously.

STAFF REPORTS

P. Pinkerton, Assistant Director for Engineering & Solid Waste

Mr. Pinkerton had nothing further to report.

R. Shrader, Assistant Director for Operations & Maintenance

Mrs. Shrader reported that main breaks have started earlier this year. Part of the reason is the fluctuating temperatures. The NPDES permit will be renewed in the upcoming year. It is being worked on now. The permit is on a four or five cycle for renewal.

C. Binkerd, Utility Director

Mr. Binkerd reminded the Board that tomorrow is the Christmas luncheon at 11:30 a.m. at the Garden House. He said there would be some great food, and he hoped to see everyone there.

BOARD MEMBERS' COMMENTS

Mr. Lewis wished everyone a Happy Holiday season.

CHAIRMAN'S REMARKS

Mr. Logan thanked Mr. Lewis, Mr. Jackson, and Mr. Green for their attendance.

The next meeting is date is to be determined due to the holidays and board member availability during that time. Mr. Logan asked that everyone please look for an update. When a date is determined the meeting will be held in the Board Room of the Administration Building at Marion Utilities, 1540 N. Washington Street.

There being no further business before the Board, Mr. Lewis moved, seconded by Mr. Jackson, that the meeting be adjourned. All board members present voted aye. Motion carried unanimously.

Meeting adjourned at 5:56 p.m.

Robert Logan, Chairman
Marion Utilities Service Board

ATTEST



Misty Humphries
Its Secretary