



Marion Utilities

1540 N Washington St.
Marion, IN 46952
www.marionutilities.com

Service Board

Memo To: All Utility Board Members
From: Bob Logan, Chairman
Date: January 29, 2021
Re: Agenda for February 4, 2021 Utility Board Meeting

Dear Board Member:

This is to inform you of our Board Meeting to be held Thursday, February 4, 2021 at 5:30 p.m. in the Training Center Building 101 at Marion Utilities, 1540 North Washington Street, Marion, Indiana. Due to the current health crisis, you may also join the meeting via Zoom by visiting:

<https://us02web.zoom.us/j/83202930711> Enter Meeting ID: 832 0293 0711

To join via conference, dial 1.312.626.6799

The following will be the agenda:

- I. **ROLL CALL**

- II. **INTRODUCTION OF GUESTS**

- III. **CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS**

- IV. **APPROVAL OF MINUTES**
 - A. Regular meeting of January 21, 2021

- V. **FINANCIALS**
 - A. December 2020

- VI. **OLD BUSINESS**
 - A. Update on Projects – P. Pinkerton
 - B. COVID-19 Update - C. Binkerd
 - C. 318 W 6th St Adjustment Request- C. Binkerd





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VII. NEW BUSINESS

- A. Transfers & Pay Requests - Senior Leadership Team
- B. 1300 Building Floor Bid Approval- P. Pinkerton

VIII. SENIOR LEADERSHIP REPORTS

- A. Assistant Director for Engineering & Solid Waste- P. Pinkerton
- B. Assistant Director for Operations & Maintenance- R. Shrader
- C. Utility Director- C. Binkerd

IX. BOARD MEMBERS' COMMENTS

X. CHAIRMAN'S REMARKS

XI. NEXT MEETING

Thursday, March 4, 2021

Robert Logan, Chairman
Marion Utility Service Board

cc: News Media
City Administration/Council
Department Heads





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Service Board

BOARD MINUTES OF THE FEBRUARY 4, 2021

The Marion Utility Service Board held their meeting on Thursday, February 4, 2021 at 5:30 p.m. in the L.E.A.D. Center, Building 101, at Marion Utilities, 1540 N. Washington Street, Marion, Indiana. A Zoom option was also available.

Roll was called and those board members present were: Doug Carl, Vice Chairman; Bill Dorsey; Mia Erickson; Al Green; Von Jackson; and Herschel Lewis. Bob Logan was absent.

Also present at the meeting were: Chuck Binkerd, Director; Pat Pinkerton, Assistant Director for Engineering and Solid Waste; Robin Shrader, Assistant Director for Operations and Maintenance; Mike Conner, Attorney; Tiffany Snyder, Accounting Billing Coordinator; Misty Humphries, Secretary; and Mark Theel.

CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS

There were none.

APPROVAL OF MINUTES

Mr. Lewis moved, seconded by Mr. Dorsey, to approve the regular meeting of January 21, 2020 meeting. All members present voted aye. Motion carried unanimously.

FINANCIALS

Mr. Binkerd stated that the various software issues continued to be worked on. However, there have been some break throughs. Mr. Binkerd said that he hoped to have them for the next meeting.

UPDATE ON PROJECTS

Mr. Pinkerton reported that engineering will be working on the next cured-in-place projects for next year. There will be a bid award later in the meeting.

COVID-19 UPDATE

Mr. Binkerd said that COVID 19 cases continue to trickle in whether it be an employee or an employee's family member. It was good to see the County level change from red to orange though.

318 W. 6TH STREET ADJUSTMENT REQUEST

The balance at this property has a balance of \$576.57 (check) bill. The owner has said they felt like there had been a squatter on the property. The Committee could not find anything within current policies that would allow for an adjustment. The recommendation was to not adjust the bill. The owner would be offered a payment arrangement on the balance. Mr. Lewis moved, seconded by Mr. Green, to approve the recommendation of the Water Committee. All members present voted aye. Motion carried



unanimously.

TRANSFERS & PAY REQUESTS

There was no transfer or pay requests.

1300 BUILDING FLOOR BID APPROVAL

Mr. Pinkerton explained that the last year the south-half of the floor was replaced in the 1300 building. The north half is now ready to be replaced. This would allow the old concrete to be removed, the area graded, and a new floor to be put in place that could be used. There were three contractors that provided bids. Dave's Excavating bid \$50,514.50; Keith Sullivan bid \$58,194.25; and Bragg Excavating bid \$68,132.29. Mr. Pinkerton recommended Dave's Excavating since they had the low bid. Mrs. Ericson asked if Dave's had been used before. Mr. Pinkerton said yes, that all three were local and he would recommend any of them. Mr. Pinkerton added that \$70,000 was budgeted for this project.

Mr. Dorsey moved, seconded by Mr. Lewis, to approve the bid submitted by Dave's Excavating. All members present voted aye. The motion carried unanimously.

SENIOR LEADERSHIP REPORTS

P. Pinkerton, Assistant Director for Engineering & Solid Waste

Mr. Pinkerton reported that Solid Waste was averaging 46 tons a day which was lighter than normal but typical for January. January is usually a lighter month. Storm Water crews are getting the street sweepers ready to run for next month. They won't run in the snow, but as soon as the weather breaks, crews will be sweeping. Mr. Carl asked if there have been any issues due to the weather. Mr. Pinkerton said yes there have been some but not a lot. One truck was going uphill and had to turn at the same time. The truck slid off the road and up against the tree. It was the same intersection where a truck slid off into a house a year ago. There was no damage to the truck though.

R. Shrader, Assistant Director for Operations & Maintenance

Mrs. Shrader reported that the new Wastewater Operator said he loves this place. The slaker room was seeing progress. Everything had been painted bright white. The next step was to replace and upgrade the electrical panel. The step after that would be the slaker itself. The project was budgeted for this year. Mrs. Shrader said that the Distribution Crew was out at 34th & 35th and all of Huron. Breaks of course happens at the end of the work day. Mrs. Shrader also reported that the WEX program cards were in for record keeping. All of the cards will be matched up to vehicles. The above ground tanks had also been ordered. The program will be up and running soon.

C. Binkerd, Utility Director

Mr. Binkerd stated that a couple of sponsorships had been received. The sponsorship policy said that requests from religious or political groups would not be considered. However, entities or events that are held to support youth programs or other programs to help those in our community would be considered. Mr. Binkerd said the Grant County Rescue Mission is holding the Walk-A-Mile in My Shoes event, and the Board has been asked to become a bronze sponsor for \$250. The second request was from the Babe Ruth Baseball League. They asked for a \$300 team sponsorship. Mr. Dorsey asked if there was a way to establish a consistent sponsorship amount. Mr. Binkerd said he was not sure how the organizations established their sponsorship levels. Mrs. Erickson said that organizations set the sponsorship levels based on the amount of funds that they need to raise. Mr. Binkerd read the different levels of sponsorships for the two requests. He said that the levels were selected based on what had been given in the past. Mr. Dorsey asked if the Board could look at this further and put a value into the

policy. Mr. Binkerd said that he believes the intent was to eventually establish a limit and at some point, make it a budgeted item. Mr. Carl said that he and Mr. Binkerd also talked about this. Mr. Carl thinks this needs to be revisited as there is money budgeted for special events. He said that once organizations realize that sponsorships are available, he believes more requests will be received. Mr. Carl said that the Board needs to review the types of events the Board wants to sponsor. Mrs. Erickson said that her company budgets a certain amount of money annually for charitable organizations. As the requests are received, her company decides whether to give or not. It also helps charitable organizations with their budgets. Mrs. Ericson noted that this request was for a special event and not just an annual donation. Mr. Dorsey stated that he would prefer to have an established amount. Mr. Carl added that sponsorship tiers are usually established by the requesting organization to provide more benefits to the sponsors according to the sponsorship tiers. Mr. Jackson asked if an amount was established if Leadership would be able to properly budget and forecast the number needed for the next year. Mr. Carl suggested approving the two requests as presented, refine the policy, and establish a defined amount in the future. Mrs. Erickson moved, seconded by Mr. Lewis, to approve the \$250 sponsorship request to the Grant County Rescue Mission and the \$300 sponsorship request to the Babe Ruth Baseball League. All members present voted aye. Motion carried unanimously.

BOARD MEMBERS' COMMENTS

There were none.

VICE CHAIRMAN'S REMARKS

Mr. Carl be safe going home. There will not be a second meeting in February as several people will be out of town.

The next meeting was scheduled for Thursday, March 4, 2021.

There being no further business before the Board, Mr. Lewis moved, seconded by Mr. Dorsey, to adjourn the meeting. All board members in attendance voted aye. Motion carried unanimously.

Meeting adjourned at 5:56 p.m.

Robert Logan, Chairman
Marion Utilities Service Board

ATTEST



Misty Humphries
Its Secretary