



Marion Utilities

1540 N Washington St.
Marion, IN 46952
www.marionutilities.com

Service Board

Memo To: All Utility Board Members
From: Bob Logan, Chairman
Date: April 16, 2019
Re: Agenda for April 18, 2019 Utility Service Board Meeting

Dear Board Member:

This is to inform you of our Board Meeting to be held Thursday, April 18, 2019 at 5:30 p.m. in the conference room of the Marion Utilities Administration Building at 1540 North Washington Street, Marion, Indiana.

The following will be the agenda:

I. **ROLL CALL**

II. **INTRODUCTION OF GUESTS**

III. **CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS**

IV. **APPROVAL OF MINUTES**

A. Regular meeting of April 4, 2019

V. **FINANCIALS**

A. March, 2019

VI. **OLD BUSINESS**

A. Update on Projects- C. Binkerd

B. 312 East 38th Street Leak Adjustment Request- C. Binkerd/Water Committee





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VII. NEW BUSINESS

- A. Transfers & Pay Requests – Senior Leadership Team
- B. Combination Sewer Cleaning Vehicle Bids- Binkerd
- C. Building Improvements Quotes-Shrader
- D. County Road 600 East Water Main Extension Request- Binkerd

VIII. STAFF REPORTS

- A. Assistant Director for Operations & Maintenance- R. Shrader
- B. Utility Director- C. Binkerd

IX. BOARD MEMBERS' COMMENTS

X. CHAIRMAN'S REMARKS

XI. NEXT MEETING

Thursday, May 2, 2019

Robert Logan, Chairman
Marion Utility Service Board

cc: News Media
City Administration/Council
Department Heads





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Service Board

BOARD MINUTES OF THE APRIL 18, 2019 MEETING

The Marion Utility Service Board held their meeting on Thursday, April 18, at 5:30 p.m. in the board room of the Administration building at Marion Utilities, 1540 N. Washington Street, Marion, Indiana.

Roll was called and those board members present were: Bob Logan, Chairman; Mike Barney; Doug Carl; Bill Dorsey; Von Jackson; and Herschel Lewis. The Reverend Al Green was absent.

Also present at the meeting were: Chuck Binkerd, Director; Robin Shrader, Assistant Director for Operations & Maintenance; Mike Conner, Attorney; Shana Martin, Accounting & Billing Coordinator; Misty Humphries, Board Secretary; and Mark Theel, Marion Utilities.

CONSIDERATION OF AGENDA ADDITIONS OR DELETIONS

There were no additions or deletions.

APPROVAL OF MINUTES

Mr. Lewis moved, seconded by Mr. Dorsey, to approve the minutes of the regular meeting of April 4, 2019. All board members present vote aye. Motion carried unanimously.

FINANCIALS

Ms. Martin presented the March financials. A gain for the month was shown. There was a note that the monthly insurance claim for March did not post until April. It was \$110,000. The April financials will reflect two insurance claim payments. Mr. Lewis moved, seconded by Mr. Carl, to approve the financials as presented. All board members present vote aye. Motion carried unanimously.

UPDATE ON PROJECTS

Mr. Binkerd said that Mr. Pinkerton is still recovering and doing well. He reported that the lining project in the Marshall Street & Brinker Heights area is complete. There was an area where the lining was in need of repair and that area has been fixed. Watson Excavating is back in the area doing some cleaning, grating, and seeding on the Home Avenue Sewer Separation Phase I project. There was an area on 20th Street just west of George Street that needs some pipe replacement. The project will be buttoned up soon though. There is a Storm Water project for the south east quadrant that will be gearing up as well.



312 EAST 38TH STREET LEAK ADJUSTMENT REQUEST

Mr. Binkerd said that staff is now confident that the leak is repaired. The problem with the request is that a similar request was made back in November, 2018. The November adjustment was a little over \$800. The Board policy states that staff cannot do more than one adjustment on the same property in a 12-month period. Mr. Dorsey stepped forward on behalf of the committee as Mr. Carl had a conflict. Mr. Binkerd said that he would recommend not doing another adjustment at this time. Mr. Dorsey said this would be consistent with our policy. Mr. Dorsey requested that the meter be replaced. Mr. Binkerd said it would be replaced. Mr. Barney asked if the second leak was due to the first leak. Mr. Binkerd said not that he knew of as he didn't have the specifics on the first leak. Mr. Barney asked if the Utilities paid for something inside the house. Mr. Binkerd explained that an adjustment was done on the bill for the high water usage and not repairs. Mr. Binkerd said he believed this leak flooded the basement. Mr. Binkerd added that Customer Service would also work out a payment arrangement with the customer. Mr. Dorsey moved to accept the Committee's recommendation which was to deny the adjustment, change the meter, and provide a payment plan over an extended period of time. Mr. Lewis seconded. The vote was as follows: Mr. Barney, aye; Mr. Carl, abstain; Mr. Dorsey, aye; Mr. Jackson, aye; Mr. Lewis, aye; and Mr. Logan, aye. Motion carried by majority vote.

TRANSFERS & PAY REQUESTS

Mrs. Shrader presented the first pay request to Muhlenkamp in the amount of \$19,478.87 for the new training area. Mrs. Shrader added that they are making great progress. Mr. Lewis moved, seconded by Mr. Carl, to approve the pay request. All board members present vote aye. Motion carried unanimously.

COMBINATION SEWER CLEANING VEHICLE BIDS

Mr. Binkerd said that a specification was issued for replacement of a sewer cleaning vehicle. Two bids were received. They were from Best Equipment and Jack Doheny. Best Equipment's bid was for a VacCon, and Jack Doheny's bid was for a Vactor. Both pieces of equipment are good equipment. The VacCon didn't meet about seven line items in the specification so the base bid was not responsive. The most significant factor was that the hose boom could not be supplied at all on the VacCon. The alternate bid was for a unit which did not have the special boom Mr. Pinkerton asked for. Again, the specification was not met by the VacCon. Best Equipment's bid was \$315,000 and \$330,000. Jack Doheny's bid was \$327,898 on the Vactor. Mr. Binkerd recommended the acceptance of Jack Doheny's bid. He added that over \$400,000 was budgeted for the purchase. Mr. Carl asked if there was a trade in. Mr. Binkerd answered yes. Mr. Dorsey clarified that Best Equipment's bid didn't meet the specifications. Mr. Lewis moved, seconded by Mr. Carl, to approve the bid submitted by Jack Doheny for the purchase of a Vactor. All board members present vote aye. Motion carried unanimously.

BUILDING IMPROVEMENTS QUOTES

Mrs. Shrader presented quotes on the training center. She explained that there had been issues with the windows on that building. The repairs would require pulling some bricks out and doing some tuck pointing

in those areas. This will hopefully protect what is inside as well. Two quotes were received. Two quotes were received. Blakely's quoted \$6,900. Muhlenkamp quoted \$5,926. Muhlenkamp's bid was not a change order but a separate quote. Mrs. Shrader recommended Muhlenkamp's quote. Mr. Jackson moved, seconded by Mr. Lewis, to approve the quote submitted by Muhlenkamp. All board members present voted aye. Motion carried unanimously.

COUNTY ROAD 600 EAST WATER MAIN EXTENSION REQUEST

Mr. Binkerd said Primco from Ft. Wayne is working on the I-69 project. Primco has purchased land to the south of State Road 18 to build a concrete plant. They need water services for this. Primco will need to extend 700 feet of main with an eight inch main. Mr. Binkerd said the Utilities would like to install a 12 inch main. It will cost \$79,204 for Primco to extend an eight inch main. It will cost \$114,591 to upsize to a 12 inch main. The upsizing is usually paid for by the Utility. The difference is \$35,297. Mr. Binkerd recommended accepting the contractor's extension request, and the Utility paying the difference for the upsizing. Mr. Carl asked why a 12 inch main was preferred. Mr. Binkerd said it was to stay consistent with current infrastructure. Mr. Binkerd added there was an opportunity to get a lot of water in an area a 12 inch would be desirable. Mr. Binkerd noted that there was property in both directions for people to build or for businesses to come in. Mr. Lewis moved, seconded by Mr. Carl, to approve the Water Main extension of a 12 inch main with the Utility to pay the difference of \$35,297. All board members present vote aye. Motion carried unanimously. Mr. Lewis asked if the concrete plant was for the project. Mr. Binkerd said yes, and concrete plants are usually torn down after the project is complete.

STAFF REPORTS

R. Shrader, Assistant Director for Operations & Maintenance

Mrs. Shrader said it is mowing season. The first pass has been made around town. She also reported that the Butler Overhead Tank work is underway. The foundation is being redone. In personnel news, Jessica Stewart was welcomed as the new IT Specialist. She is training and doing well. Mrs. Shrader stated that progress was moving quickly in the training area. The plumbing and electric are in. The drywall is up, and the vestibule is roughed in. The anticipated finish date is end of July. If things continue well, Mrs. Shrader said that it could be in use by the end of June. Mr. Dorsey asked if any summer students would be hired for summer help. Mrs. Shrader said she would like to see two hired for mowing and possibly a couple of others for internships.

C. Binkerd, Executive Director

Mr. Binkerd reported that the Utility has been working with Carey Services. Staff is gearing up for the Earth Day event at Matter Park on Monday. Mr. Binkerd said that he likes to have compost bagged for the event. Mr. Binkerd said he appreciates Carey Services for their hard work, and they are doing an awesome job. Mr. Binkerd expressed appreciation for Mrs. Shrader standing in for him at Tuesday's Council meeting. The meeting went smoothly, and there have been comments of appreciation for the Board's support.

BOARD MEMBERS' COMMENTS

Mr. Dorsey asked if the compost could be used as a commodity to sell. Mr. Binkerd said staff has been working towards that goal and are close to achieving it.

CHAIRMAN'S REMARKS

Mr. Logan thanked everyone for their attendance, and welcomed back Mr. Carl. Mr. Logan said he has heard a lot of positive comments regarding the loan forgiveness. He said it was nice to work with an administration that is working positively.

The next meeting is scheduled for May 2, 2019 at 5:30 p.m. in the Board Room of the Administration Building at Marion Utilities, 1540 N. Washington Street.

There being no further business before the board, Mr. Lewis moved, seconded by Mr. Carl, that the meeting be adjourned. All board members present voted aye. Motion carried unanimously.

Meeting adjourned at 6:00 p.m.

Robert Logan, Chairman

Marion Utilities Service Board

ATTEST

Misty Humphries

Its Secretary