



Marion Utilities

1540 N Washington St.
Marion, IN 46952
www.marionutilities.com

Service Board

Memo To: All Utility Board Members
From: Bob Logan, Chairman
Date: February 24, 2017
Re: Agenda for March 2, 2017 Utility Board Meeting

Dear Board Member:

This is to inform you of our Board Meeting to be held Thursday, March 2, 2017 at 5:30 p.m. in the conference room of the Marion Utilities Administration Building at 1540 North Washington Street, Marion, Indiana.

The following will be the agenda:

- I. **ROLL CALL**
- II. **INTRODUCTION OF GUESTS**
- III. **APPROVAL OF MINUTES**
 - A. Regular meeting of February 16, 2017
- IV. **FINANCIALS**
- V. **OLD BUSINESS**
 - A. Update on Projects – Pinkerton





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VII. NEW BUSINESS

- A. Transfers & Pay Requests - Department Managers
- B. Approval of Farm Ground Rental Agreement- Shrader
- C. Approval of Mezzanine Bids- Pinkerton

VIII. MANAGER'S REPORTS

- A. Assistant Director for Engineering & Solid Waste- P. Pinkerton
- B. Assistant Director for Operations- R. Shrader
- C. Utility Director- C. Binkerd

IX. BOARD MEMBERS' COMMENTS

X. CHAIRMAN'S REMARKS

XI. NEXT MEETING

Thursday, March 16, 2017

Robert Logan, Chairman
Marion Utility Service Board

cc: News Media
City Administration/Council
Department Heads





SERVICE BOARD

BOARD MINUTES OF THE MARCH 2, 2017 MEETING

The Marion Utility Service Board held their a meeting on Thursday, March 2, 2017, at 5:30 p.m. in the conference room of the Marion Utilities Administration Building at 1540 North Washington Street, Marion, Indiana.

Those board members present were: Bob Logan, Chairman; Kristy Barney; Adam Binkerd; and Doug Carl. Those absent were: Bill Dorsey, Von Jackson, and Herschel Lewis.

Also present at the meeting were: Chuck Binkerd, Director; Pat Pinkerton, Assistant Director for Engineering and Solid Waste; Robin Shrader, Assistant Director for Operations; Mike Conner, Attorney; Shana Martin, Accounting Specialist; Misty Humphries, Secretary; and Emily Olson, IWU Senior and former intern at Marion Municipal Utilities.

APPROVAL OF MINUTES

Mr. Adam Binkerd moved, seconded by Ms. Barney, to approve the minutes of the February 16, 2017 meeting. All board members present voted aye. Motion carried unanimously.

FINANCIALS

Ms. Martin presented the January financials. She stated that there was a good start to the year with a gain in each Utility. Mr. Doug Carl moved, seconded by Mr. Adam Binkerd, to approve the financials as presented. All board members present voted aye. Motion carried unanimously.

UPDATE ON PROJECTS

Mr. Pinkerton reported that bids for the 9th Street cured-in-place project are out. The project involves about 8,000 feet of lining on 9th Street from Nebraska to Miller. The bids will be opened on March 14th and brought to the March 16th board meeting. The 4th Street storm sewer separation project which involves extending the INDOT storm sewer to General Cable is still being worked on. INDOT wants a capacity analysis, and Mr. Pinkerton said he hopes to have that submitted to INDOT early next week. If there are no red flags found in the capacity analysis then advertising for bids will begin next Friday. The bids would be opened 14 days later and brought to the following board meeting.

TRANSFERS & PAY REQUESTS

There were no transfers or pay requests.

APPROVAL OF FARM GROUND RENTAL AGREEMENT

Mrs. Shrader reminded the board that a modification to the farm ground agreement was presented and approved by the board a couple of weeks ago. The modification split up the property on Bethlehem Road so that the Utility could use a portion of the land as needed. There were two bids. Mark Glessner bid \$213.74 per acre and Greg Brankle bid \$170 per acre. Mrs. Shrader recommended Mark Glessner's bid be accepted for the next five years. Mr. Logan clarified that the bid is \$213.74 per acre per year. Ms. Barney moved, seconded by Mr. Adam Binkerd, to accept the bid of Mark Glessner. All board members present voted aye. Motion carried unanimously.

APPROVAL OF MEZZANINE BIDS

Mr. Pinkerton stated that the mezzanine is the office area for the 1400 building which will house the Distribution, Sewer Maintenance, and Solid Waste crews. The area is an elevated office space. Mr. Pinkerton said there wasn't anything approve. There were four plan holders one of which was a supplier so no bid was expected, but between the other three plan holders only one bid was received. Bowman Construction and Kingdom Construction did not submit. J.G. Bowers bid \$448,995 which was higher than the engineer's estimate. Lisa Crandall estimated the project at a little less than \$300,000. Mr. Pinkerton said additional review was needed to determine why there was such a disparity. J.G. Bowers has done work for the Utility, and Mr. Pinkerton said he was comfortable with them. Mr. Adam Binkerd said Bowman chose not to submit and asked if Kingdom chose not to submit or if they missed the deadline. Mrs. Shrader said the deadline was missed. Mr. Pinkerton said the bid would be brought to the next meeting.

MANAGERS' REPORTS

P. Pinkerton, Assistant Director for Engineering & Solid Waste

Mr. Pinkerton reported that in the next couple of weeks crews will start street sweeping if the weather stays cooperative.

R. Shrader, Assistant Director for Operations

Mrs. Shrader reported that there was some activity under High School Water Tank but that has been paused because of new state regulations requiring contractor precertification. It is a minor delay and works should resume on March 16th. Mrs. Shrader said she was preparing to go out for quotes on the F.O.G. (fats, oils, grease) receiving station. There are also bids out on a hydro excavator for the Distribution crew and on diffusers for the south aeration tanks at the Wastewater plant.

C. Binkerd, Utility Director

Mr. Chuck Binkerd reported that there was not a lot to report on software. Things are still moving forward. A wall was hit this week but staff has made it over that hurdle. Mr. Binkerd as the Personnel Committee members to please look at their calendars as Mrs. Humphries would be contacting them regarding meeting dates to review the Personnel Policies and Procedures Manual revision. Mr. Chuck Binkerd said there were some policies that would need changes due to new HR laws and regulations. The goal is to streamline the

manual.

BOARD MEMBER COMMENTS

There were no board member comments at this time.

CHAIRMAN'S REMARKS

Mr. Logan said the State of the City was presented by an energized and excellent group kicked off by Mr. Chuck Binkerd. He said Mr. Binkerd does a superb job representing the Utilities.

The next meeting is scheduled for Thursday, March 16, 2017 at 5:30 p.m. in the conference room at the Administration Building.

There being no further business before the board, Mr. Carl moved, seconded by Mr. Adam Binkerd, that the meeting be adjourned. All board members present voted aye. Motion carried unanimously.

Meeting adjourned at 5:45 p.m.

Robert Logan, Chairman
Marion Utilities Service Board

ATTEST

Misty Humphries
Its Secretary