



Marion Utilities

1540 N Washington St.
Marion, IN 46952
www.marionutilities.com

Service Board

Memo To: All Utility Board Members
From: Bob Logan, Chairman
Date: January 31, 2017
Re: Agenda for February 2, 2017 Utility Board Meeting

Dear Board Member:

This is to inform you of our Board Meeting to be held Thursday, February 2, 2017 at 5:30 p.m. in the conference room of the Marion Utilities Administration Building at 1540 North Washington Street, Marion, Indiana.

The following will be the agenda:

- I. **ROLL CALL**
- II. **INTRODUCTION OF GUESTS**
- III. **APPROVAL OF MINUTES**
 - A. Regular meeting of January 12, 2017
- IV. **FINANCIALS**
- V. **OLD BUSINESS**
 - A. Update on Projects – Pinkerton





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VII. NEW BUSINESS

- A. Transfers & Pay Requests - Department Managers
- B. Approval of Farm Ground Operational Change – Shrader
- C. Approval of Tank Room Demolition Quotes – Shrader
- D. Approval of TIC Agreement for the High School Water Tank Rehabilitation Project- Shrader
- E. Approval of Grease Receiving Station Quotes- Shrader

VIII. MANAGER'S REPORTS

- A. Assistant Director for Engineering & Solid Waste- P. Pinkerton
- B. Assistant Director for Operations- R. Shrader
- C. Utility Director- C. Binkerd

IX. BOARD MEMBERS' COMMENTS

X. CHAIRMAN'S REMARKS

XI. NEXT MEETING

Thursday, February 16, 2017

Robert Logan, Chairman
Marion Utility Service Board

cc: News Media
City Administration/Council
Department Heads





SERVICE BOARD

BOARD MINUTES OF THE FEBRUARY 2, 2017 MEETING

The Marion Utility Service Board held their a meeting on Thursday, February 2, 2017, at 5:30 p.m. in the conference room of the Marion Utilities Administration Building at 1540 North Washington Street, Marion, Indiana.

Those board members present were: Bob Logan, Chairman; Adam Binkerd; Bill Dorsey; Von Jackson; and Herschel Lewis. Kristy Barney and Doug Carl were absent.

Also present at the meeting were: Chuck Binkerd, Director; Pat Pinkerton, Assistant Director for Engineering and Solid Waste; Robin Shrader, Assistant Director for Operations; Mike Conner, Attorney; Misty Humphries, Secretary; and Navar Watson, Chronicle-Tribune.

APPROVAL OF MINUTES

Mr. Lewis moved, seconded by Mr. Adam Binkerd, to approve the minutes of the January 12, 2016 meeting. All board members present voted aye. Motion carried unanimously.

FINANCIALS

The presentation of the financials was tabled until the next meeting.

UPDATE ON PROJECTS

Mr. Pinkerton reported that there were no new projects under construction. He said that next month the first projects in the south east part of town that tie in with the Long Term Control Plan will be advertised.

TRANSFERS & PAY REQUESTS

There were no transfers or pay requests.

APPROVAL OF FARM GROUND OPERATIONAL CHANGE

Mrs. Shrader explained that every five years the farmland surrounding the well fields is advertised for cash rent. She explained that the reason for bringing this to the board was because some language pertaining to Parcel A has been added. The language states that "the renter may farm half of this

property each year (50 acres, alternating from year to year) and may be granted the opportunity to farm all 100 acres at the discretion and timing of Marion Utilities for an additional fee matching the original quote.” Mrs. Shrader said the logic behind this is due to difficulty that is sometimes encountered with hauling bio-solids. Conditions for hauling are very specific and can be difficult to time when farmers are rotating crops. Mrs. Shrader said if there were 50 acres of ground available then 500,000 tons of sludge could be hauled which could make a huge dent in the storage capacity. Mr. Chuck Binkerd said he would like the board to authorize going out for bid with the operational change as noted. Bids would be accepted and then brought back to the board. Mr. Conner asked if the farmers knew that sludge was going to be spread. Mrs. Shrader said that most farmers know and are excited about the spreading of sludge. Mr. Chuck Binkerd said that by having the 50 acres available, there would be more of a window for land application. Mr. Adam Binkerd asked if this was an insignificant budget impact item. Mrs. Shrader said the impact is minimal and the benefit that would be received would offset any cash rent lost. Mr. Adam Binkerd moved, seconded by Mr. Lewis, to approve the operational change to the Utility Farm Ground Rental. All board members present voted aye. Motion carried unanimously.

APPROVAL OF TANK ROOM DEMOLITION QUOTES

Mrs. Shrader explained that the Tank Room is part of the 1400 building. After much research, it had been determined that the best way to proceed is to remove the room entirely. Two demolition quotes were received. Kingdom Construction quoted \$76,700. JG Bowers offered two quotes. The one matching the specification that best matches apples to apples is \$85,350 and includes demolition of all four concrete walls which would leave part of the building exposed to the elements. This will require metal siding to be put into place along with insulation and some grating. Mrs. Shrader recommended the quote submitted by Kingdom Construction. Mr. Logan asked if the Utilities had worked with them before. Mrs. Shrader said that Kingdom Construction has worked on small projects but nothing comparable to this project. Mr. Chuck Binkerd added that this was a budgeted item. Mr. Lewis moved, seconded by Mr. Adam Binkerd, to approve the quote submitted by Kingdom Construction in the amount of \$76,700. Mr. Binkerd, Mr. Dorsey, Mr. Jackson, and Mr. Lewis all voted aye. Mr. Logan abstained from the vote. Motion carried.

APPROVAL OF TIC AGREEMENT FOR THE HIGH SCHOOL WATER TANK REHABILITATION PROJECT

Mrs. Shrader presented the TIC Agreement for the High School Water Tank. She explained that this is the company that provided the specs for the project. Mrs. Shrader said under the agreement TIC would provide supervision, consultation, and oversight of the project. TIC would provide 15-18 weeks at approximately \$4,175/week totaling \$62,625 to \$75,150 and contract administration of \$4,000. Mr. Adam Binkerd clarified that this was for project oversight. Mr. Adam Binkerd asked if this was done last time. Mr. Chuck Binkerd said it was done but not on a full time basis. Under this agreement, if the contractor is working so is TIC. Mr. Logan added that this was a standard practice. He recalled that when the major project down State Road 18 was done to I-69, a fulltime engineer was hired. Mrs. Shrader added that this fell within the budget planned for the project. Mr. Dorsey moved, seconded by Mr. Jackson, for the approval of the TIC agreement for the High School water tank rehabilitation project. All board members present voted aye. Motion carried unanimously.

APPROVAL OF GREASE RECEIVING STATION QUOTES

Mrs. Shrader reported that she received two quotes but because of a massive discrepancy, she asked that the item be tabled for the time being. Mr. Lewis moved, seconded by Mr. Adam Binkerd, to reject the quotes. All board members present voted aye. Motion carried unanimously. Mr. Adam Binkerd asked with there was such a large discrepancy. Mrs. Shrader said that the scope was a little limited and that the companies were casting a wide net.

MANAGERS' REPORTS

P. Pinkerton, Assistant Director for Engineering & Solid Waste

Mr. Pinkerton reported that in 2016 5,900 rolls of blue bags were handed out at a cost of \$30,000. There were 3,330 customers recycling. Of 3,330 recycling 2,570 customers came back and picked up blue bags a second time; and 982 customers picked up blue bags three times. Mr. Pinkerton also reported that \$10,000 was spent on new tires and tire repairs. Mr. Dorsey asked why the Utilities aren't fixed in house. Mr. Chuck Binkerd said that with the speed the company can change the tires it would not be cost effective to hire an in house person and buy the equipment. As it stands, staff takes the extra tires off and Zurcher fixes the tires quickly. Firestone Zurcher tire is doing work for us. There was a question posed about why tires are going flat. Mr. Pinkerton explained that the sidewalls are often punctured at the landfill.

R. Shrader, Assistant Director for Operations

Mrs. Shrader had nothing further to report.

C. Binkerd, Utility Director

Mr. Chuck Binkerd called the board's attention to the annual report infographic put together by Mrs. Riner. He said there was a lot of good information that presented in a compact form. A few different formats have been experimented with and people don't always seem interested. Mr. Binkerd said if there were any questions, or if the board would like a group to have some copies, to please let us know. Mr. Jackson asked if some could be distributed high school and middle school science classes. Mr. Chuck Binkerd said yes. He will have staff contact the Superintendent's office and go from there. Mr. Binkerd also provided an update on the new software project. He said that the billing office was truly parallel for billing. There is some work to do before financials are coupled to that, but after all of the waiting, issues, and hurdles CUSI is finally getting us there.

BOARD MEMBER COMMENTS

There were no board member comments.

CHAIRMAN'S REMARKS

Mr. Logan thanked everyone for their attendance.

The next meeting is scheduled for Thursday, February 16, 2017 at 5:30 p.m. in the conference room at the Administration Building.

There being no further business before the board, Mr. Dorsey moved, seconded by Mr. Lewis, that the meeting be adjourned. All board members present voted aye. Motion carried unanimously.

Meeting adjourned at 5:52 p.m.

Robert Logan, Chairman
Marion Utilities Service Board

ATTEST

Misty Humphries
Its Secretary