



Spill Notification Requirements

When an accidental spill or abnormal, unintended release of petroleum, hazardous, or objectionable substances discharges into the sewer system, you are required to notify Marion Utilities **IMMEDIATELY**.

Report a spill to Marion Utilities using the contact list below. During regular office hours, contact Pam Kirklin, and if not available, proceed to the next contact name. After business hours, contact the night operator, and if not available, then to the operations supervisor.

	Contact	Title	Phone #	Office Hours
1	Pam Kirklin	Pretreatment Coordinator	664-2391 ext.128	7:00 a.m. – 3:30 p.m.
2	Mike Hamaker	Operations Supervisor	664-2391 ext.127	
3	Chuck Binkerd	Asst. Director of Operations	664-2391 ext.131	7:30 a.m.- 4:30 p.m.
4	Bill McElhaney	Utility Director	664-2391 ext.114	
1		Night Operator	669-0702	4:30 p.m.- 7:00 a.m.
2	Mike Hamaker	Operations Supervisor	506-2264	

If possible, have the following information available when you call:

- Substance Spilled
- Quantity that has Spilled
- Location of Spill
- Time Spill Started and Ended
- Spill Response Status
- Spill Response Contact Person

Within 5 days of the spill, provide Marion Utilities a detailed written statement describing the cause of the accidental discharge and the measures being taken to prevent reoccurrence. In addition, a facility must communicate a spill report to IDEM within 2 hours of discovering a reportable spill. Report a spill to IDEM at 1-888-233-7745. IDEM requirements are found in 327 IAC 2-6.1. Notification will not relieve dischargers of liability for any expense, loss, or damage to the sewer system, treatment plant or employees, or treatment process, or for any fines imposed on the WWTP.

You are required to post and maintain a copy of this letter in your facility in an area where your employees can read it and phone in the information when an accidental spill occurs. Thank you for your cooperation. Immediate notification enables the WWTP to take measures necessary to protect Marion Utilities' employees and to minimize damage to the sewer system, WWTP, and receiving waters. Please call me if you have any questions.